

PROJECT APPLICATION FORM FOR DOMESTIC BUILDING WORK

THIS FORM SHOULD BE COMPLETED AND THEN SIGNED BY THE HOMEOWNER
To confirm that Integral BC Solutions Ltd are to provide the Building Control for the project.

1. What is the postal address of the site:

----- Postcode: -----

2. Brief description of the building work (max 25 words):

3. Existing use of the building (ie domestic, house, flat etc):

Proposed use of the building:

4. Total number of floors to the whole building above GF -
 below GF -

5. Project Details

Anticipated start date ----- Site Duration -----

Estimated Cost of the works: £ -----

Agreed Fee £ ----- +VAT PO Number: -----

6. APPLICANT e.g. Architect, Designer, Builder, Home Owner

Contact: ----- Tel: -----

Company: ----- Mob: -----

Address: -----

Postcode ----- Email: -----

7. OCCUPIER/OWNER/CLIENT for the Building Work [stated in point 2 as above]

Contact: ----- Tel: -----

Company: ----- Mob: -----

Address: -----

Postcode ----- Email: -----

8. Please indicate to whom Integral BCS should INVOICE

Contact: ----- Tel: -----

Company: ----- Mob: -----

Address: -----

Postcode ----- Email: -----

9. CORRESPONDENCE

Original to Applicant or other:

Name: ----- Tel: -----

Company: ----- Mob: -----

Email: -----

10.SITE CONTACT (Builder/Main Contractor)

Contact: _____ Tel: _____
Company: _____ Mob: _____
Email: _____

11.If the works consists of a new building or an extension to an existing building then a location/block plan **WILL** be required indicating the location of the new work.

12.DRAINAGE

a. The proposed work **will / will not** involve the creation of a foul or surface water below ground drain that served more than one property.

The location of the new drain connection is _____

b. Will there be an external below ground connection to the existing foul or surface water drains **YES NO N/A**

c. The proposed work **will / will not** involve the creation of a **new septic tank / secondary treatment / wastewater treatment / cess pool**

d. Will an existing public sewer need to be diverted? **YES NO N/A**

13.Has a Party Wall Agreement been applied for? **YES NO N/A**

14.Are there trees within 10m of the proposed work? **YES NO N/A**

15.Does the existing building have smoke detection? **YES NO N/A**

16.Will injected cavity wall insulation be used? **YES NO N/A**

17.Will a Part P certificate be issued for all electrical work? **YES NO N/A**

18.Is the boiler to be replaced **YES NO N/A**

19.Will all replacement windows be FENSA certified? **YES NO N/A**

20.Are upper floor windows suitable for means of escape? **YES NO N/A**

21.I agree that Integral BC Solutions Ltd can sign the Initial Notice and any other Notices on my behalf.

Integral BC Solution will serve the Initial Notice on the Local Authority once we have received the required information. Building work should not commence until the notice has been accepted this may take up to 5 days following submission.

The limits to Integral BCS Ltd's liabilities is set to no more than ten times Integral BCS Ltd's agreed fee.

Returning the completed application forms should be considered as an agreement to enter into a contract with Integral BCS Ltd and an agreement to our terms and conditions which can be found at <http://integralbcs.co.uk/building-control-services/terms-and-conditions>

To be signed by the client to confirm appointment as your Building Control Body

Signature: _____ Name:_____ Date: _____

HOMEOWNER

Signature: _____ Name:_____ Date: _____