

PROJECT APPLICATION FORM FOR DOMESTIC BUILDING WORK

THIS FORM SHOULD BE COMPLETED AND THEN SIGNED BY THE HOMEOWNER
To confirm that Integral BC Solutions Ltd are to provide the Building Control for the project.

1. What is the postal address of the site:

----- Postcode: -----

2. Brief description of the building work (max 25 words):

3. Existing use of the building (ie domestic, house, flat etc):

Proposed use of the building:

4. Project Details

Anticipated start date ----- Site Duration: -----

Estimated Cost of the works: £ -----

Agreed Fee £ ----- +VAT PO Number: -----

5. APPLICANT e.g. Architect, Designer, Builder, Home Owner

Contact: ----- Tel: -----

Company: ----- Mob: -----

Address: -----

Postcode ----- Email: -----

6. OCCUPIER/OWNER/CLIENT for the Building Work [stated in point 2 as above]

Contact: ----- Tel: -----

Company: ----- Mob: -----

Address: -----

Postcode ----- Email: -----

7. Please indicate to whom Integral BCS should INVOICE

Contact: ----- Tel: -----

Company: ----- Mob: -----

Address: -----

Postcode ----- Email: -----

8. CORRESPONDENCE

Original to Applicant or other:

Name: ----- Tel: -----

Company: ----- Mob: -----

Email: -----

9. SITE CONTACT (Builder/Main Contractor)

Contact: _____ Tel: _____
Company: _____ Mob: _____
Email: _____

10.If the works consists of a new building or an extension to an existing building then a location/block plan is required indicating the location of the new work. Has a location/block plan been provided? **YES....NO.....N/A**

11.DRAINAGE

a. The proposed work **will / will not** involve the creation of a foul or surface water below ground drain that served more than one property.

The location of the new drain connection is _____

b. Will there be an external below ground connection to the existing foul or surface water drains **YES....NO.....N/A**

c. The proposed work **will / will not** involve the creation of a **new septic tank / secondary treatment / wastewater treatment / cess pool**

d. Will an existing public sewer need to be diverted? **YES....NO.....N/A**

12.Has a Part Wall Agreement been applied for? **YES....NO.....N/A**

13.Are there trees within 10m of the proposed work? **YES....NO.....N/A**

14.Does the existing building have smoke detection? **YES....NO.....N/A**

15.Will injected cavity wall insulation be used? **YES....NO.....N/A**

16.Will a Part P certificate be issued for all electrical work? **YES....NO.....N/A**

17.Is the boiler to be replaced **YES....NO.....N/A**

18.Will all replacement windows be FENSA certified? **YES....NO.....N/A**

19.Are upper floor windows suitable for means of escape? **YES....NO.....N/A**

Integral BC Solution will serve the Initial Notice on the Local Authority once we have received the required information. Building work should not commence until the notice has been accepted – this may take up to 5 days following submission.

To be signed by the applicant to confirm appointment as your Approved Inspector

Signature: _____ Name:_____ Date: _____

HOMEOWNER

I [the homeowner] confirm the above and agree that the Integral BC Solutions [the Approved Inspector] can sign the Initial Notice and any Amendment Notices on my behalf.

Signature: _____ Name:_____ Date: _____